

Thakur Educational Trust's (Regd.)
Thakur Shyamnarayan College of Education & Research
Kandivali – East, Mumbai – 400101

A.Y – 2021-2022

Minutes of the CDC meeting held on 16th April 2022.

Agenda of the Meeting:

1. Reading and discussion of the minutes of the last meeting held on **16th June 2021**

Action taken report
2. Briefing about the yearly reports of the Internal Quality Assurance Committee
conducted /organised activities
3. Infrastructural upgradation
4. Discussion on the additional certificate courses for students
5. Presentation of the annual academic calendar.
6. Library augmentation
7. Any other matter with the permission of the Chair.

The CDC Meeting of the College was held on **16th April 2022**. The meeting started with the reading of the minutes of the earlier meeting.

1. Reading and discussion of the minutes of the last meeting held on 16th June 2021 and the action taken report

Dr. Megha Gokhe the Principal of TSCER welcomed the members of CDC and requested Shri Rakesh Singhji to chair the meeting.

Mrs. Foram Patel read out the action taken report based on the minutes of the previous CDC meeting held on 16th June, 2021 and the minutes were confirmed by all present.

The agenda of the present meeting was read out and taken for discussion

2. Briefing about the yearly reports of the Internal Quality Assurance Committee conducted /organised activities:

Principal Dr. Megha Gokhe read the brief report of the Quality Assurance Committee. She informed about the various activities and celebrations held in the college. She also informed about the smooth competition of internal and external examinations held in the academic year 2021-22. She updated the work done by the college to upgrade the quality of its functioning.

3. Infrastructural Upgradation :

The suggestions given in the last CDC meeting were implemented and the formation of the girls & boys common room, exam room, office ceiling etc were upgraded.

4. Discussion on the additional certificate courses for students:

TSCER had organised various Inter and Intra Certificate Courses such as VENTEL, Multidisciplinary National Webinar on Innovative and Interactive Approaches in Education – A Global Trend, National Inter Collegiate Competition, DLLE Extension Work. Students successfully completed the course and received the certificates.

5. Presentation of the Annual Academic Calendar:

Presented Annual Academic Calendar for Year 2021-22. Discussed and taken permission to conduct Inter collegiate, Webinar, Campus Drive and Out Door Visits. Everything was successfully completed.

6. Library augmentation

Library was upgraded with, Library Books required as per Revised Syllabus was discussed. Textbooks for SSC Board as per revised syllabus need was Informed. Upgradation of Library with required resources.

7. Any other matter with the permission of the Chair.

All the things which were required to run online lectures and assessment smoothly were fulfilled Stationary requirement for year 2021-22. Promotion of the staff. Software Upgradation. Online examination Portal requirement. Request for online guest lectures as well as online intercollegiate competitions and also online national webinar was forwarded by the principal to the management. The meeting ended with the Principal thanking the Chair person and other members of CDC for their participation and contribution in the meeting

College Development Committee Member (C.D.C)

- a) **Chairperson of the Society** : Shri V.K. Singh
(Chairman - Thakur Educational Trust)
- b) **Secretary of the Society** : Shri Jitendra Singh
(Secretary Thakur Educational Trust)
- c) **Head of Institution** : Shri Rakesh Singh
(In-charge Trustee, TSCER)
- d) **One Head of Department** : Dr. Anju Chaplot
(Asst. prof – TSCER)
- e) **Teaching Staff** : Mrs. Payal Batavia
(Asst. prof – TSCER)
- f) **One Non-teaching** : Ms. Sonal C. Patel
(Clerk – TSCER)
- g) **Local Members**
- ❖ **Education** : Shri. S M Ganachari,
Principal, Thakur Polytechnic
 - ❖ **Industry** : Ms. Indirani Balan, (Alumni)
Principal, Kudilal Govindram Seksaria
English School
 - ❖ **Social Service (NGO)** : Mr. Rajkumar Sharma
Shaheed Bahagat Singh Shaakha
- h) **Co-ordinator (IQAC)** : Mrs. Foram Patel
(Asst. prof – TSCER)
- i) **President & Secretary of the Student's Council** : Ms. Khan Afsheen & Mr. Patil Yash
TSCER, Students
- j) **Nominee of the Secretary of the Management** : Mr. Sanjay K. Dubey
(TSCER)
- k) **Nominee of the Chairperson ex-officio Chairperson** : Mrs. Ritu S. Singh
- l) **Principal of the College** : Dr. Megha D. Gokhe
Principal, TSCER