

### Administrative Charges for other Service Requests for AY 2023-24

Sr.No.	Fee Type	National		International		SAARC	
		Fees in (Rs.)		Fee in \$	Fee in (Rs.)	Fee in \$	Fee in (Rs.)
		By Hand	By Post	(USD)	1\$=Rs 84	(USD)	1\$=Rs 84
<b>A</b>	<b>Additional Services</b>						
1	Duplicate						
	Student ID-Card	₹ 200	₹ 250	\$35	₹ 2,940	\$25	₹ 2,100
	Fee Receipt	₹ 200	₹ 250	\$35	₹ 2,940	\$25	₹ 2,100
2	Dual Specialization						
	PGDBA	₹ 10,000	₹ 10,000	\$700	₹ 58,800	\$400	₹ 33,600
	PGCBA	₹ 10,000	₹ 10,000	\$700	₹ 58,800	\$400	₹ 33,600
	PGDIM	₹ 7,000	₹ 7,000	\$350	₹ 29,400	\$200	₹ 16,800
3	Specilization Change						
	Within Due Date	₹ 500	₹ 500	\$40	₹ 3,360	\$30	₹ 2,520
	After Due Date	₹ 2,000	₹ 2,200	\$90	₹ 7,560	\$70	₹ 5,880
4	Program Change						
	Within Due Date	₹ 1,500	₹ 1,500	\$80	₹ 6,720	\$70	₹ 5,880
	After Due Date	₹ 6,000	₹ 7,000	\$250	₹ 21,000	\$200	₹ 16,800
5	SLM Re-dispatch charges						
	One Semester Kit	NA	₹ 700	NA	NA	NA	NA
	Single Loose Book	NA	₹ 200	NA	NA	NA	NA
6	Purchase of SLM						
	One Semester Kit	₹ 1,000	₹ 1,200	\$60	₹ 5,040	\$52	₹ 4,368
	Single Loose Book	₹ 500	₹ 700	\$25	₹ 2,100	\$22	₹ 1,848
<b>B</b>	<b>Evaluation</b>						
1	Examination						
	i. Exam Fee per Attempt	₹ 450	₹ 450	\$25	₹ 2,100	\$20	₹ 1,680
	ii. Re-evaluation ( <i>only for subjective</i> )	₹ 500	₹ 500	\$30	₹ 2,520	\$25	₹ 2,100
2	Assignment paid Attempt	₹ 350	₹ 350	\$20	₹ 1,680	\$15	₹ 1,260
3	Project of 100 Marks						
	i. Submission	₹ 600	₹ 600	\$35	₹ 2,940	\$25	₹ 2,100
	ii. Re-Submission	₹ 1,200	₹ 1,200	\$55	₹ 4,620	\$45	₹ 3,780
	iii. Re-Evaluation	₹ 1,200	₹ 1,200	\$55	₹ 4,620	\$45	₹ 3,780
4	Project of 50 Marks						
	i. Submission	₹ 300	₹ 300	\$15	₹ 1,260	\$15	₹ 1,260
	ii. Re-Submission	₹ 500	₹ 500	\$25	₹ 2,100	\$25	₹ 2,100
	iii. Re-Evaluation	₹ 500	₹ 500	\$25	₹ 2,100	\$25	₹ 2,100
5	Submissions						
	i. Submission	₹ 200	₹ 200	\$5	₹ 420	\$5	₹ 420
	ii. Re-Submission	₹ 300	₹ 300	\$8	₹ 672	\$8	₹ 672
	iii. Re-Evaluation	₹ 300	₹ 300	\$10	₹ 840	\$10	₹ 840
6	Duplicate						
	Diploma + Mark sheet, Both	₹ 1,200	₹ 1,500	\$55	₹ 4,620	\$40	₹ 3,360
	Diploma ONLY	₹ 900	₹ 1,000	\$50	₹ 4,200	\$35	₹ 2,940
	Mark sheet ONLY	₹ 400	₹ 500	\$40	₹ 3,360	\$30	₹ 2,520
7	PCP	₹ 500	₹ 500	NA	NA	NA	NA
8	Verification of Student Record	₹ 400	₹ 600	\$35	₹ 2,940	\$25	₹ 2,100
9	Transcripts (Per Transcript)	₹ 400	₹ 600	\$35	₹ 2,940	\$25	₹ 2,100
10	Provisional Certificate	₹ 300	₹ 400	\$35	₹ 2,940	\$25	₹ 2,100
11	Syllabus charges	₹ 300	₹ 500	\$35	₹ 2,940	\$25	₹ 2,100

C	Late Fee						
1	Admission Re-activation Charges for all batches before 2015	₹ 7,000	₹ 7,000	\$400	₹ 33,600	\$300	₹ 25,200
2	<b>Programs Late Fee</b>						
Old	2 Years	₹ 5,000	₹ 5,000	\$300	₹ 25,200	\$150	₹ 12,600
	1 Year	₹ 3,000	₹ 3,000	\$200	₹ 16,800	\$100	₹ 8,400
	2 to 6 months courses	₹ 1,000	₹ 1,000	\$30	₹ 2,520	\$25	₹ 2,100
Revised	2 Years	₹ 6,000	₹ 6,000	\$300	₹ 25,200	\$150	₹ 12,600
	1 Year	₹ 4,000	₹ 4,000	\$200	₹ 16,800	\$100	₹ 8,400
	2 to 6 months courses	₹ 1,500	₹ 1,500	\$30	₹ 2,520	\$25	₹ 2,100
3	<b>Re-registration - Extension</b>						
	2 Years & 1.5 Years	₹ 8,000	₹ 8,000	\$450	₹ 37,800	\$400	₹ 33,600
	1 Year	₹ 5,000	₹ 5,000	\$350	₹ 29,400	\$300	₹ 25,200
	2 to 6 months courses	₹ 1,500	₹ 1,500	\$50	₹ 4,200	\$30	₹ 2,520

- 1 Confirmed with CFO SOES, For AY 2023-24, Dollar rate for 1USD = INR 84
- 2 we propose addition of dual splz under PGDBA program with fee same as PGDBA
- 3 we propose Rs 1000 hike in Late fee for 2 and 1 Year PG programs
- 4 we propose Rs 500 hike in Late fee for short term programs